

Drug Prevention Policy & Procedure

Effective	31 August 2026
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Approver	Karen McCord, Executive Principal
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Board Approval: _____

Date: ____/____/____

1. Purpose

The purpose of this policy is to ensure a safe, healthy, and supportive learning environment for all students by preventing the use of illegal or harmful substances. AIS Dubai is committed to educating students, supporting families, and implementing clear procedures to address drug-related issues.

2. Scope

This policy applies to:

- All students enrolled at AIS Dubai
- All staff members, including teaching and non-teaching personnel
- School visitors, contractors, and volunteers while on school premises or during school-related activities

3. Definitions

- **Drugs:** Includes illegal substances, prescription medications not taken as prescribed, alcohol, tobacco, e-cigarettes, and performance-enhancing substances.
- **Drug Use:** Any consumption, possession, or distribution of drugs within the school environment or during school-related activities.
- **Drug-Related Incident:** Any observed or reported involvement with drugs, including possession, use, distribution, or being under the influence on school premises.

4. Policy Statement

- AIS Dubai prohibits the possession, use, distribution, or sale of drugs on campus, during school hours, or during school-related activities.

- The school promotes awareness, education, and early intervention to reduce the risk of drug use.
- AIS Dubai supports students and families affected by drug-related issues in accordance with the Australian Curriculum Health & Wellbeing standards and KHDA requirements.
- Staff members are trained to identify potential drug-related risks and respond according to this procedure.

5. Procedures

5.1 Prevention & Education

- Health and Wellbeing lessons will include age-appropriate drug education aligned with the Australian Curriculum and KHDA requirements.
- Workshops, parent sessions, and campaigns will raise awareness about the risks and consequences of drug use.
- The school will provide confidential counselling support for students at risk.

5.2 Identification & Reporting

- Staff must report any suspected drug use or possession to the Principal / delegate or School Counsellor immediately.
- All reports will be treated confidentially and investigated promptly.

5.3 Response & Intervention

- **Immediate Action:** Ensure the safety of the student and others; isolate the student if necessary.
- **Investigation:** The Principal or delegate and School Counsellor will investigate, gather evidence, and document the incident.
- **Parental Notification:** Parents/guardians will be informed immediately.
- **Support Plan:** Students may be referred to counselling or rehabilitation programs as appropriate.

5.4 Disciplinary Measures

- Disciplinary actions will follow the AIS Dubai Student Code of Conduct and KHDA regulations, and UAE law and may include:
 - Warning or reprimand
 - Suspension
 - Expulsion for severe or repeated incidents

5.5 Confidentiality & Documentation

- All incidents will be documented in a secure system.
- Student and family confidentiality will be respected in accordance with KHDA and UAE laws.

6. Roles & Responsibilities

Role	Responsibilities
Principal	Ensure policy implementation, oversee investigations, liaise with parents and authorities
School Counsellor	Provide support, counselling, and referrals; assist with incident investigations
Teachers/Staff	Observe, report, and support students; reinforce education messages
Parents/Guardians	Engage with school effectively, support interventions, reinforce positive behaviour at home
Students	Follow school expectations, report concerns, participate in education programs

7. Review & Compliance

- This policy will be reviewed **annually** to ensure alignment with KHDA requirements, MOE guidance, and Australian Curriculum standards.
- All staff will receive training on the policy and procedures at the start of each academic year/on commencement of duties if a mid year start.

8. References

- MOE Parent Guide to Drug Prevention (UAE)
- MOE Guide to Drug Prevention in the School Environment (UAE)
- KHDA Regulatory Requirements for Health & Safety
- Australian Curriculum Health & Wellbeing Standards
- Education Queensland standards for curriculum delivery